

**Democratic Services**

**Reply to:** Simon Wright  
**Ext:** 1533  
**Direct Line:** 01993 861533  
**Fax:** 01993 894483  
**Email:** [simon.wright@westoxon.gov.uk](mailto:simon.wright@westoxon.gov.uk)

1 June 2016

## **SUMMONS TO ATTEND**

**MEETING:** ENVIRONMENT OVERVIEW & SCRUTINY COMMITTEE

**PLACE:** COMMITTEE ROOM 1, COUNCIL OFFICES, WOODGREEN, WITNEY

**DATE:** THURSDAY 9 JUNE 2016

**TIME:** 2.00pm

---

Members of the Committee:

D A Cotterill (Chairman), A H K Postan (Vice-Chairman), R J M Bishop, M Brennan, A S Coles, P J G Dorward, H B Eaglestone, P Emery, Mrs E H N Fenton, E J Fenton, Miss G R Hill, H J Howard, Ms E P R Leffman, and Mrs C E Reynolds

---

### **RECORDING OF MEETINGS**

The law allows the council's public meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Committee Officer know before the start of the meeting.

---

## **A G E N D A**

- 1. Apologies for Absence and Temporary Appointments**
- 2. Minutes of the meeting held on 24 March 2016 (previously circulated) and 18 May 2016 (copy attached)**
- 3. Declarations of Interest**

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct, and any from Officers.
- 4. Participation of the Public**

Purpose:  
To receive any submissions from members of the public, in accordance with the Council's Rules of Procedure.

**5. Committee Work Programme 2016/2017 (Report of the Strategic Director – copy attached)**

Purpose:

To assist the Committee in considering its Work Programme for 2016/2017.

Recommendation:

That the Committee determines its Work Programme for 2016/2017 having regard to the information contained in this report and the recommendations agreed by Council.

**6. Cabinet Work Programme (Report of the Chief Executive – copy attached)**

Purpose:

To give the Committee the opportunity to comment on the Cabinet Work Programme published on 24 May 2016.

Recommendation:

That the Committee decides whether to express a view to Cabinet on relevant issues in the Work Programme for the period.

**7. Start Time of Meetings (Report of the Head of Democratic Services – copy attached)**

Purpose:

To consider the start time for meetings of the Committee for the remainder of the 2016/2017 municipal year

Recommendation:

That the Committee agrees the start time of its meetings for the remainder of the 2016/2017 municipal year.

**8. Performance Indicators – Year End 2015/2016 (Report of the Head of Business Information and Change Service – copy attached)**

Purpose:

To provide information on the Council's performance as at the end of the year 2014/2015.

Recommendation:

That the report be noted

**9. Courtauld Commitment 2025 (Report of the Head of Environment and Commercial Services – copy attached)**

Purpose:

To report on Courtauld 2025 and seek agreement to sign up to the agreement, demonstrating the Councils commitment to reducing waste and maximising recycling and composting.

Recommendation:

That Cabinet be recommended to agree to sign up to the Courtauld Commitment 2025.

## 10. Member's Questions

### Purpose:

To receive questions from Members relating to the work of the Environment Overview and Scrutiny Committee. In order to ensure that appropriate information is to hand at the meeting, Members may wish to give notice of any questions through the Committee Officer.

### Recommendation:

That Members' questions be dealt with as appropriate.

## 11. Exclusion of the Public

### Recommendation:

That, in view of the likely disclosure of exempt information, as defined in paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972, (information relating to the financial or business affairs of any particular person) the public be excluded from the meeting for the remaining item of business.

## 12. Waste and Recycling Service Design (Report of the Head of Environment and Commercial Services – copy attached)

### Purpose:

To report on public consultation on the waste service, options for change and likely legal, practical and cost implications of any change, so that members can decide what materials will be collected and the collection method which will be utilised from October 2017, when the existing Waste and Recycling collection contract ends.

### Recommendation:

That the Committee makes recommendations to Cabinet as appropriate.

## 13. Procurement Route for Future Waste and Recycling Service (Report of the Head of Environment and Commercial Services – copy attached)

### Purpose:

To report on the procurement options for the provision of waste and recycling collection services when the current contract ends in October 2017.

### Recommendation:

That the Committee makes recommendations to Cabinet as appropriate.



Frank Wilson  
Head of Paid Service